



FAILED APPOINTMENT POLICY

We try to give our patients as much flexibility when scheduling appointments as the schedule allows. We ask all patients who need to cancel or reschedule appointments to contact us 24 hours prior to your appointment. This will allow our office to use the open appointment time for someone else.

If a patient fails (no-shows) three appointments in a calendar year, he/she/they may be discharged from our office due to non-compliance. This may include frequent rescheduling or same-day cancellations (except for true emergencies).

If you have any questions, please ask a member of our staff.

I have read the above policy and understand the importance of making it to my scheduled appointments. I understand the consequences if I cannot comply with the Mountain View Dental Failed Appointment Policy.

You may sign one acknowledgement for all members of your family.

Patient Name(s): _____

Signature: _____ **Date:** _____